

REGULAR MEETING OF THE  
OKLAHOMA WORKERS' COMPENSATION  
COMMISSION

Thursday, March 15, 2018  
1:30 p.m.  
Commission Chambers  
1915 N. Stiles Avenue, 2<sup>nd</sup> Floor  
Oklahoma City, Oklahoma  
[www.wcc.ok.gov](http://www.wcc.ok.gov)

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*AGENDA*

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**CALL TO ORDER .....Chairman Mark Liotta**

**ROLL CALL.....Chairman Mark Liotta**

**MINUTES**

The drafted minutes of the February 8, 2018 and February 20, 2018 public meetings of the Commission will be considered for approval.

**THE FOLLOWING MATTERS ARE PRESENTED FOR CONSIDERATION AND ACTION, IF ANY, DEEMED APPROPRIATE BY THE COMMISSION. PUBLIC COMMENTS ARE LIMITED TO THE AGENDA ITEMS LISTED.**

**1. Discussion and Consideration of Current Commission Policies**

The Commission will discuss and consider the following current Commission policies and determine if any updates are necessary: (a) Alternative Work Schedule Policy; and (b) Video Monitoring Policy.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; continuing the matter; approving, not approving, or approving a modified version of the one or more of the policies listed in Item 1 of this agenda.

**2. Consent Agenda for Travel Vouchers Currently Outstanding**

85A O.S. § 23 states any Commissioner or employee of the Commission shall be entitled to receive his or her necessary traveling expenses as provided in the State Travel Reimbursement Act. The expenses shall be certified by the person who incurred them and shall be allowed and paid on presentation of vouchers approved by the Commission. In accordance with this section, the Commission will consider a vote to approve the currently outstanding vouchers.

All vouchers listed within this Consent Agenda have been made available to each Commissioner prior to today's meeting, are considered routine, and will be enacted by one motion of the Commission. If separate discussion is desired, that item may be removed from the Consent Agenda and voted upon separately.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; approving some, all or none of the vouchers listed in this Consent Agenda; continuing the matter.

**3. Discussion and Consideration of a Change Order to the Commission's Case Management System Purchase Order With Project Vendor Objectstream, Inc.**

The Commission will consider approving a change order to its previously authorized Case Management System purchase order with Objectstream, Inc., the project vendor, encumbering funds in the amount of \$92,147.00. The change order is needed due to a variance between the original bid solicitation requirements for the case management project and current project needs.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; continuing the matter; approving, approving as modified or not approving the change order as proposed and encumbering funds in the amount of \$92,147.00.

**4. Discussion and Consideration of a 2018 Conference Venue Request for Proposal**

The Commission issued a request for proposal (RFP) through OMES Central Purchasing for a vendor for the venue of its 2018 educational conference. The RFP was posted and the Commission received three bids, which were reviewed by the Commission's Educational Conference Venue Evaluation Committee (Evaluation Committee).

The Commission will discuss and consider awarding the bid for the vendor for the venue of the Commission's 2018 educational conference per the recommendation of the Evaluation Committee.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; continuing the matter, approve awarding the bid as recommended by the Evaluation Committee or not approve awarding the bid as recommended by the Evaluation Committee.

**5. Discussion and Consideration of Additional Personnel Needs of the Commission's Compliance Division:**

Per 85A O.S., § 40, if the Commission has reason to believe that any employer required to secure the payment of compensation under the Administrative Workers' Compensation Act (AWCA) has failed to do so, the Commission shall issue and serve upon the employer a proposed judgment and penalty assessment declaring the employer to be in violation of the law. The Commission's Compliance Division investigates and enforces this section of the AWCA. Its efforts are supported by an Assistant Attorney General pursuant to a contract between the Commission and the Office of the State Attorney General. The Commission's administrative law judges address the Division's work needs that may require judicial involvement.

The Commission will discuss and consider the need for hiring a staff attorney and/or engaging the services of a contract administrative law judge to address Compliance Division work needs.

**Possible Action:**

Possible action may include, but is not limited to: taking no action, continuing the matter, approving or not approving hiring a staff attorney and/or engaging the services of a contract administrative law judge to address Compliance Division work needs.

**6. Discussion and Consideration of Amending the Commission's Organizational Chart**

The staff has been operating under its current organizational chart for over a year to determine the effectiveness of the structure. Due to some changes over the last year, a change in the organizational structure may be necessary. The Commission will discuss and consider adopting the proposed organizational chart.

**Possible Action:**

Possible action may include, but is not limited to: taking no action, continuing the matter, adopting the proposed organizational chart, adopting an amended organizational chart or maintaining the existing organizational chart.

**7. Discussion and Consideration of Revision of the Current Medical Fee Schedule.**

Title 85A O.S. § 50(H)(1) states the Commission shall conduct a review of the Fee Schedule every two (2) years. The Commission will discuss and consider whether it will move forward with revising the current medical fee schedule this legislative session.

**Possible Action:**

Possible action may include, but is not limited to: taking no action; approve revising the medical fee schedule this legislative session; not approve revising the medical fee schedule this legislative session; continuing the matter.

**8. Reports**

**THE FOLLOWING REPORT IS PRESENTED FOR INFORMATIONAL PURPOSES ONLY. NO ACTION WILL BE TAKEN.**

**Legislative Update Report**

Commissioner Russell will give a report on legislative meetings and legislation affecting the Commission.

**9. Possible Executive Session Pursuant to Title 25 O.S. § 307(B)(1) for the purpose of discussing the hiring, salary or employment of Candidate A, Candidate B, Candidate C, Candidate D, Candidate E, Candidate F, Candidate G, Candidate H, Candidate I, Candidate J, Candidate K, Candidate L, Candidate M, Candidate N, Candidate O, Candidate P, or Candidate Q for the position of Executive Director.**

**A. Motion and Vote to:**

Go into Executive Session under Title 25 O.S. § 307(B)(1) for purposes of discussing the hiring, salary or employment of Candidates listed in Agenda Item 8 for the position of Executive Director.

**B. Motion and Vote to Reconvene in Open Session**

No action is anticipated or will be taken with regard to the hiring, salary, or employment of the Executive Director.

**10. Announcements**

The Commission’s next regularly scheduled appeals meeting is on Friday, March 16, 2018. The Commission’s next regularly scheduled business meeting is on Thursday, April 19, 2018.

**ADJOURNMENT.....Chairman Mark Liotta**